

## **DSWA ASSESSMENT BOOKING TERMS AND CONDITIONS**

### **Payment Terms**

Payment is due at the time of booking. Online payments can be made by credit card or PayPal using the online PayPal portal.

### **Our Cancellation Policy**

If you need to cancel an Assessment, please contact the Assessment Organiser or DSWA Office as soon as possible.

DSWA reserve the right to cancel an Assessment at short notice at which point refunds will be given.

### **Our Refund Policy**

If an Assessment is cancelled, the following scale of charges will apply;

- More than 4 weeks before Assessment - £30 Admin fee
- Less than 4 weeks but more than 3 days - £45
- Less than 3 days till Assessment – 100% of fee